**MASPA Executive Board, Shrewsbury, MA**

**Date:    Friday, December 9, 2016**

**Time:    2:30 pm**

**Attendees:**

Dr. Thomas Campbell, MASPA President & /Executive Director

Brad Crozier, Vice President / Professional Associations

Craig Hardimon, Vice President / Professional Associations

Marianne Davis, Secretary

Michael Cassidy, Treasurer

1. Website update - The board will meet in Wayland on 1/12 at 12pm to continue the training on the website use.
2. Treasurer’s Report - still problems with the website slowing collection of $12,733 current balance. Probably closer to $16,000. Hopeful we can offset the cost of the law day hotel, with vendors.
3. 2nd quarter stipend payments were made.
4. Treasurer for 2017-2018 - Tom will reach out to four MASPA members to see if they would be interested.
5. Tom updated the Eboard on the speakers for the next meeting
	1. January 27, 2017 -  Conducting investigations – Attorney Julie Moore (4 hours)
	2. March 17 (Law Day) at the Verve in Natick Tom
		1. -Hotel confirmed/Contract signed
		2. - Liz Valerio and Rebecca Bryant confirmed
		3. -Need one additional speaker/topic
		4. -Vendors/Sponsors 3 have confirmed at $450 (TeachPoint, SmartPD and Appleton) and we are seeking sponsorships of lunch and breakfast.
6. Constitution and By-Laws update - Brad will revise the document so it can be sent to the membership as described in the rules.
7. Vendors to advertise on website – Craig will check with MASS to see what they charge
8. Mentor stipend  - Tabled
9. SHRM certification – SHRM-CP and SHRM-SCP - Tabled
10. Human Resource Academy  - Tabled
11. October 28 th survey results - Three respondents, so data not clear
12. National Speaker for next year - Give suggestions to Tom
13. Member Concern - Tom will send email to the member and specify the steps the board is taking to address the concerns and offer to conference call at a future meeting.

Adjourned at 3:30 pm